

**HSFORM RA01- 00; General Risk Assessment**

**Assessment Ref:**

**Risk Ranking:** Likelihood x Severity = Risk (High, Medium, Low)

	Severity		
Likelihood	Low	Medium	High
Low	Low	Low	Medium
Medium	Low	Medium	Medium
High	Medium	Medium	High

<b>Date of Assessment</b>							<b>Sheet of</b>			
<b>General / Job or / Area specific</b> (delete as appropriate)							<b>Carried out by:</b>			
<b>Department/Section</b>							<b>Date:</b>			
Task/ Activity Area	Hazard	Who's at Risk	Controls in Place	Risk	Further Controls Needed <i>Always</i> if Risk is Medium or High	Residual Risk	Who to Action	Completion Date		
	<i>What is the hazard</i>	<i>Who is at risk Client, other clients Staff</i>	<i>What are the controls in place to remove or minimise the risk</i>		<i>Is there still an unacceptable level of risk even with controls in place? Does immediate action need to take place Are there further improvements that can be made</i>					

	<i>Example Cables laying on floor Trip hazard</i>	<i>Clients, particula rly those with mobility problems &amp; affecting their balance. staff &amp; any individu al within the centre</i>	<i>Cable cover to reduce</i>		<i>Recommend equipment moved &amp; cables re-sited so that there if no further need to any cabling on floor.</i>			

<b>Task/ Activity Area</b>	<b>Hazard</b>	<b>Who's at Risk</b>	<b>Controls in Place</b>	<b>Risk</b>	<b>Further Controls Needed</b> <i>Always if Risk is Medium or High</i>	<b>Residual Risk</b>	<b>Who to Action</b>	<b>Completion Date</b>
	<i>Other examples Environmental Temperature, noise</i>							
	<i>Client behaviour Does the clients behaviour present risk to themselves or others Example , Shouting, Hitting or kicking, Running off.</i>							
	<i>Client health issues Does the client have health issues that may increase certain levels of risk</i>							
	<i>Community visits, Road Traffic Risks from other members of the public</i>							

	<i>Client vulnerability Is the client vulnerable, do they have any understanding of danger or the potential risk in a particular environment</i>							

Sheet of

**Signature of Manager or Project Officer:**

**Print name:**

**Date:**